

Manitoulin-Sudbury District Services Board POLICY & PROCEDURES MANUAL	
Section: I. Social Housing	Effective Date: January 1, 2015
Topic: I.4 Tenant Policies	NEW
Subject: 4.12 Smoke Free	
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POLICY

The Manitoulin-Sudbury DSB adopts a Smoke Free policy in all Social Housing properties effective January 1, 2015. All existing tenants will be grandfathered in their current units and all new tenants as of January 1, 2015 will be required to sign a lease with a smoke free requirement.

PROCEDURE

To begin the process of conversion to 100% smoke free buildings, residents will be educated on the intentions of the DSB with respect to this policy.

The policy is not intended to contravene any human rights issues, or infringe on the rights of residents, but to adopt a responsible approach to limit the exposure of second-hand smoke to residents and staff alike.

Residents will be given the opportunity to voluntarily declare their unit smoke free. This will include the unit and patio/balcony area. Once a unit is declared smoke free, it cannot be reverted to a smoking unit.

Designated smoking areas will be established and identified on each DSB property.

Current residents not wishing to voluntarily designate their unit as smoke free will be grandfathered, and will be permitted to continue smoking in their unit. As tenants move out, the unit will be converted to smoke free.

Milestones will be celebrated with residents, such as full building designation to smoke free.

New leases and lease addendums will contain wording that cites penalty for smoking in a designated smoke free unit, however the emphasis will be on education and support in the initial implementation year to provide support to residents. We will work with our community partners to provide additional support to residents with information sessions and available programs.

New and amended leases will include information advising of the penalty for smoking in a smoke free designated unit, which will include a cleaning fee of \$300 and may result in termination of tenancy.